

## OFFICER DECISION RECORD SHEET

**Name of decision maker:** Assistant Director of Housing

**Service Area:** Property & Place

**Title of Decision:** To award a contract for Fire Safety Works to be carried out at Oaklawn Sheltered Scheme

**Decision made and reasons:**

**Decision:** To award a contract to London Fire Solutions Ltd to carry out Fire Safety Works at Oaklawn. This is a priority one Supported Housing scheme made up of 21 flats.

**Reason:** In line with the Fire Safety Policy, the council carry out Fire Risk Assessments (FRAs) to our council owned blocks of flats. These FRAs identify defective doors as well as compartmentalisation works that are required to prevent the spread of fire.

The FRA for this building, which was completed in April 2019, identified a number of risks. These risks have been captured in a schedule of works that will be addressed as part of this contract.

The following Portfolio Holder Decision was recently approved – “Delegation to award contracts and suspension of the Council’s Standing Orders for fire safety works”. In line with this decision, the Council undertook a tender exercise to achieve value for money. A schedule of works was presented to our supply chain for fire safety works and we received four quotes as follows –

1. London Fire Solutions - £60,000
2. Fire Door Plus - £119,000
3. Openview - £125,500
4. Engie - £139,300

**Reports considered:**

PH-016-19 – Delegation to award contracts and suspension of the Council’s Standing Orders for fire safety works  
Fire Safety Policy

**Officers/Councillors/Ward Councillors/Stakeholders Consulted:**

Assistant Director of Housing  
Mechanical and Electrical Team Leader, Property & Place  
Compliance / Risk & Health & Safety Officer, Property & Place  
Group Manager, Property & Place

**Financial Comments:**

There is sufficient budget within DBC commissioned capital works programme to cover the above award.

Lucy Tash  
Accountant (Housing)

## OFFICER DECISION RECORD SHEET

### Monitoring Officer Comments:

Officers should ensure than an appropriate service contract is in place before the commencement of the works.

### Deputy S151 Officers Comments:

The costs of this contract will be met from existing approved budgets.

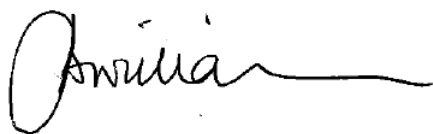
### Implications:

**Value for Money:** By completing our own tender exercise, the Council has been able to test the market. Our supply chain are approved contractors with experience of working at our schemes who can demonstrate quality in their work. The conclusion of the value for money exercise is to award the work to London Fire Solutions

**Financial:** It is estimated that the cost to complete these works will be approximately £60k.

**Risk:** If this contract is not awarded then there will be a delay in having the works carried out. Following the events at the Grenfell Tower in June 2017 and in line with our own Fire Safety Policy, it is important that the Council ensures our properties are brought up to the required building regulations.

Officer Signature:



Date: 23.08.2019